

## Birds Connect Seattle Neighborhood Bird Project

### Data Entry in eBird

<https://ebird.org/> or eBird app on your mobile device (Even if you are an eBird user, log into the NBP account so each park and station will be available to you.)

username: [REDACTED]

password: [REDACTED]

Choose *Submit Data*.

Click the down arrow by *Choose from Your Locations*. Find Station 1 of the park and loop you are entering data for. Click *Continue*.

Enter the *Observation Date*.

Choose *Observation Type - Stationary*. Enter the Start Time and 5 minutes for the Duration.

Under *Party Size*, enter the number of observers.

In the *Comments* field, enter other information from the form, such as weather, volunteers, presence of walkers and dogs. This information will only be entered on Station 1.

Click *Continue*.

Enter each species of bird seen. The 4-character code can be entered in the *Jump to Species* box in the upper right of the form, or you can scroll down until you find the species. Enter the total of number seen, number heard, and number of flyovers. In the *Add Details* box, enter number heard and/or number of flyovers, if any. For instance, 2 seen, 1 heard and 3 flyovers would be entered as 6 with 'inc 1 heard and 3 flyovers' in the detail box.

When all species are entered for this station, check *Yes* beneath *Are you submitting a **complete checklist** of the birds you were able to identify?* Choose *Submit*.

On the left side of the page, you will see options to *Submit Another For...* Choose *Same location and date*. On the new form, choose *Change* beside the location, use the down arrow to show the locations and choose the next one on your route. Continue as before. It is not necessary to enter the comments on subsequent stations.

Submitting a checklist can be done even if it is not quite complete, which you may want to do if you are entering data in the field from your mobile device. Choose *my eBird* from the top menu and look at submitted checklists. The ones you are currently working on should be at the top of the list. Click on the date of the one you want to edit and proceed to finish it.

Once the form is complete, you can share it with your personal eBird account and that of others on your team by clicking the *Share* button beside **BCS Neighborhood Bird Project**. For more information, see <https://support.ebird.org/en/support/solutions/articles/48000625567-editing-and-sharing-checklists>.